



Meeting & Conference Services Event Space and Facilities Use Rate Sheet

Hourly Rates by Space

Tier	Type of Use/User	Small Rooms	Medium Rooms	Large Auditoriums
1	Newly forming community-service groups; community clubs (no participant fee); unincorporated non-profit associations; 12-step fellowships	\$15	\$30	\$85
2	Community-service organizations, incorporated or unincorporated non-profits, with annual budgets under 1M	\$25	\$40	\$100
3	Community-service organizations, non-profit, with annual budgets exceeding 1M	\$35	\$50	\$125
4	Private parties, for-profit entities and those charging admission/participant fees; incorporated or unincorporated	\$50	\$75	\$200
5	Unusual uses, parties and celebrations, and uses that require special set-ups and staffing	Varies dependent upon event specifications and requirements.		

Additional Information:

- ⇒ Small rooms include 201A, 204, 205, 304 and 305.
- ⇒ Medium rooms include 110, 201B, 203, 207, 213, 214, 302, and 310.
- ⇒ Large auditoriums include 101 and 301.
- ⇒ Rooms 213 and 214 are not wheelchair accessible and require 1-3 flights of stairs to access.
- ⇒ Fees are subject to change without notice. Fees apply as currently published.
- ⇒ Food and drink service within meetings and events are subject to additional fees.
- ⇒ Security and other forms of deposit and/or advance payment may be required and at the sole discretion of The Center.
- ⇒ Space, furniture, and equipment are subject to availability; additional fees may apply. Some furniture and equipment may not be available in certain spaces, e.g. platform stages are available only in the auditoriums.
- ⇒ Events which require additional facilities support (e.g. food service and catered events, etc.) are subject to facilities fee.
- ⇒ The Center reserves the right to apply tiered rates and fees at it deems appropriate and at its sole discretion.

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