



## Meeting & Conference Services Furniture and Equipment Use Rate Sheet

<b>Optional Furniture (no charge)</b>	
Metal folding chairs	
5' rectangular tables	
Small round tables (24" diameter)	
Large round table (60" diameter)	
Cocktail rounds (24" diameter / high top tables)	
<b>Stage Platforms</b>	
Room 101 (4X8 – two available)	
Room 301 (6X8 – two available)	
<b>Furniture and Equipment Fee Per Use</b>	
Mobile sound system	\$75 (all rooms except auditoriums)
Microphone (requires sound system)	\$10 each
Podium (no microphone)	\$10
Mobile projection screen	\$25 (all rooms except auditoriums)
Auditorium sound system	\$100 (microphone use add \$10 each)
Auditorium projection with screen	\$100
Plain easel or music stand	\$10
Easel with pad and markers	\$20
Coat rack and hangers	\$15
Table cloths (paper/disposable)	\$5
Rolling partition	\$15
TV and DVD player access	\$20 each (limited room availability)

### Additional Information:

- ⇒ Audio and visual technical support is included in the auditorium sound system and projection rates.
- ⇒ Piano access is currently unavailable.
- ⇒ Stage platforms are not available for use outside of the auditoriums.
- ⇒ Storage of supplies and materials by users and groups is not permitted.

**THE LESBIAN, GAY, BISEXUAL &  
TRANSGENDER COMMUNITY CENTER**  
208 W 13 ST NEW YORK, NY 10011

T. 212.620.7310  
F. 212.924.2657  
gaycenter.org